



March 4, 2024

Attendance - Tina, Jessica, Raegan, Jen, Becca

First motion to start the meeting: Jessica

Second motion: Raegan

## Agenda

### 1. President's Report - Tina

► Approve meeting minutes from: 2/5/2024

1st \_\_Jessica\_\_ 2nd\_Raegan\_\_

1. Must remove Jaclyn from accounts. Jennifer and Jessica are to take over all accounts. They will be in charge of the credit card also.

a. 1st\_\_Tina\_ 2nd\_\_Raegan\_ Status\_APPROVED\_

► Next Meeting: **4/1 @ FNBO 5:30pm - RSVP on website**

### 2. Vice President's Report - Tina

#### a. Fundraising Dinner Recap

- i. Lots of positive feedback given!
- ii. Survey was created on Survey Monkey - Free service

#### b. Scholarships

#### c. Website updates

- i. Tribute to founders
- ii. Financial Transparency
- iii. Dinner sponsors have been added.

#### d. Memberships

- i. Thoughts on offering 12 month memberships to top 2 tier sponsors  
- TABLE

#### e. CEANCI - May 8th CTE event

#### f. Member reimbursements

- i. Application process will be sent by end of next week
- ii. Selection committee

#### g. Ethical Practices - Board Members

- i. Hold ourselves to higher standard
- ii. Build each other up - no bullying.

- h. Belvidere Chamber of Commerce - **JOINED**
    - i. Double checking on other chambers. No more than 2.
    - ii. Be present in the community. GIVE BACK!
  - i. WOTM Business cards
    - i. Use vistaprint.com to design and print
3. Treasurer's Report - Jen
- a. See attached financial statement as of 2/29/2024. Net income YTD \$9,960.90
  - b. We still have items to collect for the annual dinner:
    - i. Sponsorships: M3 Insurance (\$1.5K), Aqua Aerobics (\$1K).
    - ii. Dinner Tickets: invoices outstanding of \$640
    - iii. Reimbursements need to be paid to Raegan and Jessica, and remaining invoice for Embassy (\$761.52). Receipts/invoices attached.
    - iv. Once all items are settled, we can transfer funds to the scholarship account.
      - 1. Currently \$33k before dinner funds.
  - c. Monthly checking account statements are saved to the google shared drive in the treasurer folder.
  - d. We also received a sponsorship request for Stateline Robotics team - **attached below**
    - i. Sponsorship level - **Gold \$1,000**
      - 1. 1st\_\_Tina\_\_ 2nd\_\_Jessica\_\_

**\*\*We must be present at events and show support to those we are sponsoring\*\***
  - e. Submit and Review financial report 1st\_\_\_\_ 2nd\_\_\_\_ Status\_\_\_\_
4. Events Update - Jessica
- a. Annual dinner recap.
    - i. Lots of positive feedback!
    - ii. Ashley from Embassy Suites wants to be more involved - must add to the email list.
  - b. Kick off to breakfast series - April 23rd or 30th at Machine Shed
    - i. Michael Arnold is our 1st guest.
    - ii. Other locations
      - 1. FCG offered their facility and Appy Mikel offered Kika Young as a speaker as well.
      - 2. Talk with Bernie about hosting breakfast at NIU
      - 3. Local MFG facilities
      - 4. Any other suggestions for venues or speakers?
  - c. Golf Outing - Swan Hills 10:30am, 8/6/2024
    - i. Jessica to call Golf Shack
    - ii. Becca to make Save the Date - will go out in May
    - iii. Hole Sponsors - TBD
  - d. Thoughts on reaching out to the universities to see what summer programming they have geared toward the trades that we can support - last year we supported RVC Camp.

5. Newsletter Update - Raegan / Jessica / Tina will post on website
  - a. Jessica will speak on events, upcoming breakfast series
  - b. Patti - President's corner
  - c. Becca - Memberships
  - d. Jen - \$\$
  - e. Add upcoming events to every newsletter
  - f. Highlights - members, business
6. Social Media Update - Raegan / Jessica
  - a. Women's Day post was created
  - b. Breakfast series flyers will be created - pictures of guest speakers to be added to each poster.
7. Membership Update - Becca + Stephanie
  - a. Report on new members
  - b. Discuss next steps for collecting membership dues.
    - i. Continue to reach out for membership dues.
  - c. Create a list of members who just come to events and another for committee members.

Motion to end the meeting: Jessica

2nd motion: Tina



## *STATELINE ROBOTICS TEAM (FRC 4655)*



*307 Salem Street  
Rockton, IL 61072*

*Phone: 815-624-5265  
FAX: 815-624-5029*

### To Whom It May Concern:

The Stateline Robotics Team invites you to join us in changing the way our community views careers in engineering and technology. We are now in our eleventh year, and our team is composed of students from multiple schools in the stateline area. We compete in the highly regarded international FIRST (For Inspiration and Recognition of Science and Technology) Robotics Competition (FRC). Last year we attended two regional competitions where we performed well in the playoffs. We were also recognized with several awards for our kind behavior towards other teams, our robot's innovative design, and our spirit. Additionally, we co-hosted a competition over the summer with other local teams. We rely on our generous sponsors to attend these competitions, and our team is looking to expand our community outreach efforts. Our goals mean that our team requires additional funding to buy the materials needed for our projects, as well as to pay for travel expenses, competition fees, and shop maintenance. If able, our team would love your support in our mission to spread the love of robotics throughout our community.

The FIRST program's vision is to create "a world where science and technology are celebrated and where young people dream of becoming science and technology leaders." Conceptualized by Dean Kamen, a research scientist in the field of robotics, the FIRST program seeks to combine the rigors of academic excellence with the excitement of sports. FIRST gives students hands-on experience working with skilled professionals from our community. With the assistance of advisors and industry mentors, the students work in electrical, mechanical, computer programming, marketing, and advertising fields.

During our mini-bot season, we divide our team into small segments and build robots to compete in an annual competition that we co-host with another team. We teach all of our new members valuable tasks so that they can easily become immediately immersed in the team. At the end of the mini-bot season, we begin our main build season which is concluded by partaking in regional competitions with teams all around the world! Through this innovative program, our students build self-confidence, knowledge, and life skills that will help motivate them to pursue opportunities in science, technology, and engineering. Along with learning skills related to technology and science, Stateline Robotics students also develop and practice skills in leadership, public speaking, communication, and teamwork. While our team values developing our robots in the shop, one of our main goals is to be involved and help our community. One of the most impactful projects we achieved was when we built a motorized wheelchair for one child with cerebral palsy in 2019, and another one for a child with spina bifida in 2023. With your support, we hope to benefit our community and its people even more.

If you would like to meet with our team, have a demonstration of last year's team, or would like more information about our team, please feel free to contact us.

Respectfully,

*Cora Whiteman  
Stateline Robotics  
268922@hononegah.org  
Business Lead*

*Daniel Burchardt  
Hononegah High School  
dburch@hononegah.org  
Coach*

*Kristin King  
Stateline Robotics  
kking@hononegah.org  
Asst. Coach*



# STATELINE ROBOTICS TEAM (FRC 4655)



307 Salem Street  
Rockton, IL 61072

Phone: 815-624-5265  
FAX: 815-624-5029

## Sponsorship Levels

*Diamond: \$5,000 +*

- Company Logo will be put on the team trailer
- Team Robot will be brought to your company for the event of your choice
- All benefits of *Platinum* sponsor package

*Platinum: \$2,500 +*

- Sponsor Spotlight: Conduct a presentation to the Stateline members on your night at the "Bot Shop".
- Business logo on the Stateline Robotics FRC robot.
- Business will receive a Sponsorship Team Plaque
- All benefits of the *Gold* sponsor package

*Gold: \$1,000*

- Business logo on the Stateline Robotics T-shirt
- Business logo on all printed team material
- All benefits of the *Silver* sponsor package

*Silver: \$500*

- Business logo on the Stateline Robotics competition pit
- Business logo on Stateline Robotics Website
- Invitation to the year-end recognition team dinner



### Typical Annual Budget Requirements

Competition Fees	\$9,000
Robot Materials	\$6,000
Travel Expenses	\$6,000
Tools / Supplies	\$4,000
Championship (if qualified)	\$7,000
<b>Total Required</b>	<b>\$32,000</b>

Stateline Robotics is willing to work with your company's budget and will graciously accept donations of any amount.

Stateline Robotics has been present at the following events: Northern Lights, Seven Rivers, Duluth Regional Competitions, R2OC Off-season Competition, Discovery Center Engineering Day, and local First Lego League (FLL) competitions. In both 2019 and 2023, our team built a motorized wheelchair for a child with cerebral palsy, and another for a child with spina bifida.



## STATELINE ROBOTICS TEAM (FRC 4655)



307 Salem Street  
Rockton, IL 61072

Phone: 815-624-5265  
FAX: 815-624-5029

Please attach the following information to your donation (payable to "Stateline Robotics HCHS") and mail it to:

Hononegah High School  
Stateline Robotics Team c/o Daniel Burchardt  
307 Salem Street  
Rockton, IL 61072

Company Name: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_